



Virtual Fall Seminar

September 30, 2021

WHO CAN ATTEND?
Paralegals & Legal Assistants

Session I-7 Habits of the Indispensable Paralegal:

9-10 AM

Session II-Understanding YOU:

DEI and Cultural Awareness:

10:15-11:15AM

REACH OUT-A word with Tracey

Woolsey, Region III Director.:

11:15-Noon

Session III-Applying for

Medicaid: The Four Eligibility

Requirements:

1-2 PM

Session IV-Ethics Code:

2:15-3:15PM

Registration Fees:

NIPA Members: \$35.00 per Session or \$105 for All Sessions

Non-Members: \$45.00 per Session or \$180.00 for All Sessions

Reach Out Session- Attend and network for free!

Session I - 7 Habits of the Indispensable Paralegal



Ann Pearson is the Director of Training, The Paralegal Boot Camp in Atlanta, Georgia. She develops, designs and presents the Paralegal Boot Camp® training courses through the use of LMS applications, instructional design software, web conferencing systems and presentations for law firms, corporate legal departments and government agencies.

Ann's specialties include:

- Evaluating paralegal training needs
- Increasing paralegal productivity and profitability for law firm paralegal groups
- Establishing customized paralegal training programs
- Providing e-learning and online paralegal training
- Coaching paralegals on career development
- Developing internal paralegal professional development programs
- Training on drafting time entries and increasing billable hours
- Converting internal training programs to an online learning management system
- Developing paralegal core competencies
- Evaluating internal learning initiatives
- Assisting paralegals wanting to move into a management role
- Speaking engagements on paralegal-specific topics

Education:

University of South Florida

State College of Florida-Manatee-Sarasota

Session II - Understanding YOU: DEI and Cultural Awareness



Dr. Gina Forrest, Ph.D., M.P.H., Chief Diversity Officer, Indiana Supreme Court

Dr. Forrest has been building a new department for the division of Student Affairs. She is responsible for developing strategies that enhance co-curricular courses/programs in diversity, providing training to faculty to create an inclusive classroom, creating and supporting recruitment and retention efforts of students underrepresented on campus, and creating a welcoming campus strategy.

Education:

Indiana University Bloomington

Doctor of Philosophy - PhD, Health Behavior, minor in NonProfit Management;

Research focus: Health Disparities (2010 - 2018)

Master of Public Health - MPH, Public Health (2006 - 2008)

Bachelor of Science - BS, General Studies, minors in Public Health & Sociology (2003 - 2006)

Session III - Applying for Medicaid: The Four Eligibility Requirements



April Grunden is the Owner of Grunden Law Office, Fort Wayne

She is the anti-attorney. Her goal is to make the estate planning process easy and comfortable by explaining the rules of the road; offering advice; empowering my clients to protect their families; delivering a complete plan that accomplishes their goals; and follow-up to be there as things change. April's passion is to build lasting client relationships with clients who feel they have real choices and understand how their plan works. Help when it's needed and periodic reviews to ensure a lasting legacy. Security and comfort in knowing it's taken care of.

Education:

Valparaiso University School of Law

J.D., Law · (1994 - 1997)

Indiana University Bloomington

Bachelor of Science (B.S.), Education · (1987 - 1994)

Session IV - Ethics Code

Tiffany Mulligan serves as the Chief Legal Counsel for the Office of Inspector General (OIG). In this role, she oversees the OIG's legal team and assists with cases involving waste, fraud, and abuse within the executive branch of state government.

Education:

Robert H. McKinney School of Law in Indianapolis in 2006 magna cum laude

Miami University, Oxford, Ohio

Bachelor of Arts in Political Science & Public Administration

NIPA's mission is to support and connect paralegals by providing resources that promote the advancement of their own professional development, skill, and experience necessary to achieve success and high standards within our profession.



SEMINAR REGISTRATION FORM

Preregistration is strongly encouraged to ensure you receive your Zoom link prior to the Seminar. If you are planning to preregister, please use the provided form. If you register within three days of the Seminar, please contact Sarah White, Sarah.White@fwmetals.com, or (260) 530-7072 to receive your Zoom link. Please register me for:

- Session I (1.0 CLE) Session II (1.0 CLE) Session III (1.0 CLE)
 Session IV (1.0 Ethics CLE) REACH OUT Session All Sessions (4 CLE)

Registration Fees:

NIPA Members: \$35.00 per Session or \$105.00 for All Sessions
Non-Members: \$45.00 per Session or \$180.00 for All Sessions *(Purchase All Sessions and get a free membership!)*

Amount Enclosed \$ _____

Name

Firm

Address

City/State/Zip

Telephone

Email

I will need a CLE certificate.

Return Registration Form and Check Made Payable to NIPA to:

Northeast Indiana Paralegal Association
P. O. Box 13646
Fort Wayne, IN 46865

Be certain to also send an email copy of the Registration Form to sarah.white@fwmetals.com.

Cancellation Policy

Cancellations received prior to September 20, 2021 are subject to a \$25 refund fee. No refunds will be issued on cancellations received on or after September 25, 2021.